



AMMI Canada – CACMID Annual Conference 2018 Conférence annuelle
May 2-5 / 2-5 mai • Sheraton Vancouver Wall Centre, Vancouver, BC

EXHIBITOR MEETING SPACE RESERVATION FORM

**One form per meeting is required.*

Company name: _____

Purpose of meeting: _____

Number of people attending the meeting: _____

Preferred room set up: _____

Preferred date and time: _____

Food and beverage requirements: _____

Audio visual requirements: _____

****The deadline to submit your meeting space reservation form is March 5, 2018. Please email completed forms to the Secretariat at meetings@ammi.ca.***

Note: Once the event is confirmed, exhibitors will be put in contact with the suppliers (hotel, food and beverage, audio visual) directly to complete the planning of the meeting.

IMPORTANT INFORMATION:

Any event involving EXHIBITORS/SPONSORS and or DELEGATES of the AMMI Canada- CACMID Annual Conference is considered an affiliated event.

Only collaborating societies, exhibiting companies and or sponsors are permitted to hold affiliated events before, during or after the annual conference.

You **MUST** apply for any affiliated event which includes:

- Private or by invitation ONLY exhibit presentations
- Receptions and dinners for select groups
- Social events (no presentation/non-promotional)
- Closed investigator meetings
- Allied society staff meetings
- Exhibiting company and or sponsoring company staff meetings, sales meeting or marketing meetings
- Speaker ready rooms for integrated symposia and or workshops

There are numerous hotels in the surrounding area and we encourage all exhibitors and sponsors to work collaboratively with the secretariat to ensure a positive and successful meeting experience for all.

For additional information, please contact:

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